

TIMESHEET

Please email completed timesheets to

MULTIPLE TIMESHEET

To be completed and returned by
on the following to
be processed for payment.

Company		Contact		Week end (Sat)	/	/
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Name	Job title	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Total hrs	Basic Hrs	OT rate

I confirm that the total hours are correct and the people named above have completed the assignment satisfactorily. Payment is to be made in accordance with Recruitment Funding Solutions Terms of Business which I accept as the basis for this transaction.

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Client Signature		Name (in caps)	
Position		Date	/ /